



Does the patient have an attorney: YES NO

Date: _____

NEW PATIENT (INDUSTRIAL) – INTAKE FORM

1. NAME OF CALLER: _____
CALLER COMPANY NAME: _____ CALLER PHONE#: _____

2. PATIENT NAME: _____

3. EMPLOYER (AT TIME OF INJURY): _____

4. CLAIM#: _____

5. DATE OF INJURY/ ONSET: _____ ACCEPTED CLAIM: YES / NO

6. AUTHORIZED BODY PART(S): _____

7. *DOES THE PATIENT REQUIRE THE ASSISTANCE OF AN INTERPRETER: YES / NO
(*IF YES, advise the insurance company that an interpreter must accompany the patient during every visit)

INTERPRETING COMPANY NAME: _____ PHONE# _____

8. INSURANCE CO. NAME: _____

ADDRESS: _____

PHONE#: _____ FAX#: _____

ADJUSTOR/ CLAIM REP. NAME: _____

*IS THERE A NURSE CASE MANAGER ASSIGNED TO THE CLAIM? YES / NO

--IF YES--NAME: _____

COMPANY NAME: _____ PHONE#: _____

9. PRESENT TREATING PHYSICIAN NAME (IF ANY): _____
PHONE#: _____ FAX#: _____

10. ARE THERE ANY MEDICAL RECORDS AVAILABLE TO REVIEW? YES / NO
--IF YES: ONCE RECORDS ARE REVIEWED, WHICH OF THE FOLLOWING DO YOU REQUEST:

____ MAIL BACK (*requires self-addressed return envelope with pre-paid postage) ____ SHRED/ DESTROY

11. EVALUATION "TYPE" AUTHORIZED:

- ____ CONSULTATION & TREATMENT (accepted claim) – we are PTP
- ____ CONSULTATION & TREATMENT (accepted claim) – we are not PTP
- ____ CONSULTATION ONLY (accepted claim)
- ____ SECOND OPINION ONLY (accepted claim)
- ____ AOE/COE (CLAIM NOT ACCEPTED YET/PENDING- address causation)
- ____ INDUSTRIAL QUALIFIED MEDICAL EVALUATIONS (QME)
- ____ STATE PANEL QME
- ____ AGREED MEDICAL EVALUATION (AME)
- ____ OTHER: _____

12. APPOINTMENT DATE: _____ TIME: _____

13. PHONE CALL TAKEN BY: _____

DO NOT FORGET TO ASK FOR A "COVER LETTER" AUTHORIZATION TO BE FAXED TO OUR OFFICE!!!